



Workers Compensation
Commission

March 2019

Summons

Summons to Attend

Rule 13.13 of the *Workers Compensation Commission Rules 2011*.

In the matter between:

Applicant's name:

Applicant's address:

Postcode:

And

Respondent's name:

Respondent's address:

Postcode:

To

Surname/Family name:

Given name(s):

Address:

Postcode:

Issued at the request of:

Surname/Family name:

Given name(s):

Address:

Postcode:

Email address:

Telephone number:

You Are Hereby Required To Attend At A Conference Or Hearing Before The Commission

On: Date / / between am/pm and am/pm.

At:

ATTENDANCE IS COMPULSORY

Attendance is compulsory provided that –

a) This summons is served on you not less than 7 days prior to the date for attendance (if served in New South Wales); and

b) Sufficient money is paid or tendered to you to meet your reasonable costs of attendance.

If this summons is to be served interstate, the requirements for service are set out in the Guide to completing Form 8B.

Inquiries concerning compliance with this summons should be directed to the requesting party specified above. A person who fails to comply with a summons to attend without reasonable excuse is guilty of an offence under section 359 of the *Workplace Injury Management and Workers Compensation Act 1998*. Inquiries about this summons should be directed to the requesting party specified above.

Issued under delegation of the Registrar.

Date: / / **(Office use only)**