



Workers Compensation
Commission

Matter No:
/20

FORM 8

October 2019

Direction

Direction for Production

This is the approved form for directing a person to produce documents to the Workers Compensation Commission.

Applicant:

Respondent:

Filed by:

(Firm or organisation)

Postal address:

Postcode:

Phone number:

Email address:

Fax:

This direction is filed by:

- | | | |
|---|--|--|
| <input type="checkbox"/> Worker | <input type="checkbox"/> Employer | <input type="checkbox"/> Self-insurer |
| <input type="checkbox"/> Worker representative | <input type="checkbox"/> Employer representative | <input type="checkbox"/> Insurer/scheme agent representative |
| <input type="checkbox"/> Dependant | <input type="checkbox"/> Insurer/scheme agent* | <input type="checkbox"/> icare |
| <input type="checkbox"/> Dependant representative | <input type="checkbox"/> Specialised insurer | <input type="checkbox"/> TMF Agent |

**Note scheme agent means scheme agent for the nominal insurer*

PART 1 – Notice to Producer

Issued to: Name:

Address

Production of documents

Unless the Registrar otherwise orders, you are directed to produce to the Commission the documents described below which are in your possession or control:

1. Direction for Production
- 2.

Return Date

The documents must reach the Commission by: / /

Direction for Production

October 2019

Address for production

Electronic Lodgment

Electronic production is the preferred method to comply with this direction. Documents lodged electronically should be sent to registry@wcc.nsw.gov.au with the Matter No and "produced under direction" in the subject line. Emails should include a copy of this direction and clear copies of the documents.

If you are unable to produce the documents electronically, you can provide a clear copy of the originals in an envelope marked "produced under direction" to the Commission:

Hand delivery	Level 20, 1 Oxford Street Darlinghurst NSW 2010
Postal address	PO Box 594 Darlinghurst NSW 1300
Document exchange	DX 11524 Sydney Downtown

Compliance

You must comply with a direction if:

- This direction is served not less than 7 days (if served in New South Wales) or 14 days (if served out of New South Wales) before the return date, or by the time stated in Part 3 below, and
- Sufficient money is paid or tendered to you to meet the reasonable expenses of complying with this direction.

A person who fails to comply with a direction without a reasonable excuse is guilty of an offence under section 357(3) of the *Workplace Injury Management and Workers Compensation Act 1998* (maximum penalty: \$5500).

Direct any enquiries about compliance with this direction to the party that filed this direction. If after discussion with that party a dispute exists concerning the production of documents, the payment of reasonable expenses or the terms of access to the documents produced, the producer may apply to the Commission for a decision. Any application must be made in writing prior to the return date.

Document disposal

Hard copy documents that are not originals will be retained by the Commission until the conclusion of proceedings, after which time they will be destroyed. Original documents will be returned to the producer, provided the producer clearly identifies the documents as originals.

PART 2 - Proposed Access to Documents

The parties may inspect and copy (for the purpose of these proceedings only) any material produced in compliance with this direction as follows:

First access to the _____ for _____ days (no more than 7 days) after the return date.

Other parties may access the documents for the same length of time as the first time access party once the first access period has expired.

(Office use only) PART 3 - Authorisation to Reduce Time for Service

This direction must be served no later than _____ am/pm on __ / __ / ____

Signed: _____ Date: __ / __ / ____

(Office use only) PART 4 – Approval to Issue

Issued under delegation of the Registrar

Signed: _____ Date: __ / __ / ____